

## **FIRE COMMISSION MINUTES Thursday September 10, 2015 LETA VAUGHN**

### **Call to order 7:04**

Attending Ron Drake, Floyd Stroughton, Jazmine Duncan, Mitch Stock, All commissioners, Leta Vaughn, Bob Russell, Bob Lippman

**-Approval of Minutes** Bob Russell motions, Lippman 2<sup>nds</sup>, unanimously passes.

**-Public Comment** none

**-Fire Chief's Report:** Fire in Dewey Bridge area for lightning strike. We will be reimbursed for 3 vehicles and a crew of 7 red-carded members.

Ron went to Music Festival event at Jennifer Spears and watched over fireworks display.

Peter Lawson reimbursed us for standing by on field burning \$2000.

Assisted on ambulance call vehicle accident on Pace Hill.

Phones are fine at station 1. Commissioners specifically Leta will look into replacing computer for station 1.

Brought up buying Bowthorpes land again, it has power and well. Commissioners are interested in the idea. Ron will bring it up at Town Council meeting. Find out requirements for a municipal well. Jaz suggests talking to rural development to see if we qualify for a loan. Bob R. motions that we ask Jazmine and Ron Drake to investigate purchasing the property, Bob L. seconds unanimous. Leta will get Jaz municipal well info.

### **-Treasurer's Report: Bob Russell**

**--Financial accounting update (ongoing)**

**--Discussion and possible action on policies/procedures for department/district purchasing, accounting, reporting and record-keeping (ongoing)**

**--Discussion and possible action on budget approval process, amendments, and reporting (ongoing)**

No surprises on budget, \$129,000 in capital fund.

Proposed amended budget increased totals from \$72,000 up to \$99,200 to cover expenses of outfitting military truck.

Bob R. motions to accept as proposed amended budget, Bob L. seconds, unanimously passes. Public hearing will be next month during regular meeting after we can adopt final amended budget. Need 2 week notice for public hearing with a copy of budget available upon request.

Ron D. and Bob R. will look into why internet at station 1 is \$177/month.

Leta motions to approve of the proposed addition to the purchasing policy 3.2, Bob R. seconds, unanimously passes.

### **-State/County/Town Hazard Mitigation Planning update: Jazmine Duncan/Bob**

**Russell** Jaz will send the Fire Commission the Town's final proposal to the BLM about the road closures.

Ali has been putting everything together for public hearing October 14. Fire commission must any comments about plan in before the public hearing. Bob Russell makes a formal comment thanking Jaz for all her hard work on making this plan happen!

**-Emergency Medical Responder Report: Bob Russell** Randy Ward will be out of town until October 25. Bob Russell will fill in for him.

EMR training class will be October 5-16 in Moab 9-4. Bob wants to post the class info on the town website and would like to suggest Town give some scholarships. Jaz doesn't think town will want to fund if only daystar students but will ask.

**-Firewise update: Completion of Community Fire Plan; CV crew work and budget (FFSL): Bob Lippman** Have had no contact from new wui position. Would like gourd festival presence from them.

**-Discussion and possible action on clarifying financing/purchasing policy: Bob Russell** see budget update above

**-Discussion and possible action on long term planning, fire dept. needs, priorities, vision and policies: development of standard operating guidelines, policies and procedures** none

**-Special topics for Closed Session (if necessary): personnel matters, award & recognition program, etc.**

Next meeting will be at Station 1, Bob Russell will chair next meeting.

**Adjourn** Leta motions, Bob Russell seconds, unanimous 8:15